

## **REMOTЕК Australia - Statement of Principle – Communications**

We recognise the vital role that clear and effective communication plays in sustaining business relationships and safeguarding public confidence in REMOTЕК Australia's activities. Openness and transparency of operations, appropriate to the expectations of respective audiences, are a key business goal, subject to the demands of commercial confidentiality. It is also recognised that effective internal communication is important to the success of REMOTЕК Australia, and central to sustaining our corporate values.

### **Implementation**

We will:

Identify and implement effective communication controls and procedures to ensure that open and effective channels of communication are maintained with external audiences including (but not limited to) governments, communities and other stakeholders;

Provide tools and direction to help employees communicate clearly, appropriately and effectively to internal/external audiences;

Offer employees a secure and confidential means of whistle blowing without fear of reprisals in accordance with the Human Resources policy;

Recognise and respect commercial confidentiality where appropriate;

Encourage our contractors and partners to demonstrate and maintain the same level of commitment to open and effective communications;

Use clear and simple language;

Create a culture of two-way internal communications at all levels so that information can be shared, feedback given and questions asked without fear of reprisals;

Provide appropriate resources to implement this policy;

Ensure compliance with this policy through a process of education, review and audit.